

Dear Food Vendor,

Thank you for your interest in being a vendor at Benton City Daze 2024. Many exciting traditions as well as new features are being incorporated, this year's event will be bigger and better than ever! We look forward to your participation.

### **Food Vendor Guidelines and Information:**

**Date/Time:** The Food Vendor portion of this year's Benton City Daze will be held on Friday & Saturday, September 13-14, 2024 at 806 Dale Ave, Benton City, Wa.

**Event One (#1):** Friday will have a limit of 4 vendors from the hours of 6PM-10PM for our Latino Community Street Dance. There will be dancing horses, music, performances, and more!

**Event Two (#2):** Saturday we will have a limit of 10 vendors from the hours of 8AM-4PM for our annual Benton City Daze Community Event. This year is our 40th Anniversary of this event, we will have a flag raising ceremony, parade, Little Miss Pageant, vendors in the park, and more!

**Event Three (#3):** Saturday night will be limited to 2 from the hours of 7PM-11PM for our Benton City Community Street Dance. We are teaming up with two local businesses, the Palm Bar & Grill and Patnode's Hardware to bring a fun night of dancing and live music to the community. There will be a beer garden and family area for games and hanging out. (Change of location to 609 9th St, may incur additional fees from the BFHD)

**Deadlines:** Applications, along with payment, must be received no later than August 24th, 2024. Application is no guarantee of acceptance. To make this even more successful for our vendors we will be limiting like food items this year, all items for sale MUST be included on the application. Applicants will be notified of their acceptance or denial within two (2) weeks prior to the event date.

**Fees/Booth Space:** An approximate 15'x15' space will be provided to each food vendor for the permitted event. **Electricity is NOT provided or available.** Please bring your own generators.

*Please make checks payable to Benton City Chamber of Commerce and mail with completed application, proof of liability insurance, and a signed Accident Waiver and Release of Liability form to: Benton City Chamber of Commerce PO Box 247, Benton City, Wa 99320 or bring it to our office located at 513 9th St, Benton City*

**Cancellations/Refunds:** Cancellations must be made no later than September 1, 2024. Cancellations after this date are non-refundable.

**Setup/Teardown:** Setup will begin no earlier than 4PM on Friday September 13, 2024 for the Latino Community Street Dance. Setup will begin no earlier than 7AM on Saturday September 14, 2024 for the main portion of Benton City Daze. Setup will begin no earlier than 6PM Saturday

September 14, 2024 for the Benton City Community Street Dance. Tear down must be completed by 11PM Friday September 13, 2024. Teardown must be completed by 5PM Saturday September 14, 2024, unless you are a vendor moving to the Community Street Dance, tear down for that needs to be completed by midnight (12AM). Event organizers will be on hand to direct you to your assigned location.

**Health Permits/Foo Licenses:** It is the sole responsibility of the food vendor wishing to participate in the Event to purchase, maintain, and display an approved Health Permit and accompanying licensure with the Benton-Franklin Health Department. Evidence of Food Handlers Card must be supplied upon arrival and prior to distribution to customers. Failure to comply or plan accordingly will result in the forfeiture of being able to conduct business at said event, and application refunds will only be approved on an individual circumstance basis.

**Cleanup/Trash:** Vendors are responsible for leaving their space clean at the end of the event. **Please pack out any trash or mess created or accumulated by your booth.** The waste receptacles are for patron use. The city crew will be working hard to keep the park clean and trash cans emptied. Let's all do our part!

**Smoking/Alcohol Consumption:** As per Benton City Municipal Code 9.38.010 "Smoking Prohibited in, upon, or within 25 feet of the perimeter of all public parks, park shelters, playgrounds, site parks, athletic fields, and restrooms therein, is prohibited. (Ord. 947) No Alcohol consumption will be allowed outside of designated "Beer & Wine Garden" areas during any and all portions of the event.

**Conduct:** Food vendors will be responsible for the conduct of themselves and their guests. As this is a family/community event, and representative of Benton City, please keep all displays and conduct "family friendly."

Thank you and we are looking forward to a fun and profitable event for you and your business!

**Email:** [info@bentoncitychamber.org](mailto:info@bentoncitychamber.org)

**Phone:** (509)551-7808