



# WINTERFEST

## Parade Rules and Regulations

### SAFETY REGULATIONS

Reckless or dangerous driving will not be tolerated.

No participant can possess or be under the influence of alcohol, drugs or illegal substances. Smoking is not allowed at any time. Bottled water and soda cans are permitted. No glass containers are allowed.

If entrants group plans to distribute candy, prizes or other items, entrants group **MUST HAVE** a walking adult to distribute the candy, prizes or items. **THROWING ITEMS FROM PARADE ENTRIES/FLOATS IS NOT ALLOWED.** Any group who throws items from parade entry/floats will not be invited to participate in subsequent parades. Exhibiting dangerous behavior and/or tricks may also lead to disqualification and expulsion.

There must be at least one (1) adult for every five (5) children below the age of sixteen (16) on the float at all times. The adult must be associated with the organization sponsoring the float.

Each float being pulled must have a spotter in the vehicle that is towing the float, other than the driver, who can view and communicate with the driver if/when a problem arises. If the vehicle has no cab, the spotter must be present beside the float.

All vehicles in the parade must be able to navigate the entire parade route and make all turns and clearances without difficulty. It is the responsibility of each driver/entrant to ensure that their float clears all obstacles (tree limbs, traffic lights, overhanging utility wires, etc.).

### GENERAL REGULATIONS

Each applicant shall be responsible for the conduct of each and every participant and agrees to notify each participant of Rules & Regulations. The Benton City Chamber of Commerce has the right to deny participation of any entry or person failing to comply with the Rules & Regulations.

If entrant includes animals, entrant is expected to have a waste detail walking immediately behind entrant with the appropriate shovels and buckets. **If entrant does not have the appropriate clean-up detail, entry in the parade will be denied.** Animals must be listed on the entry application. Entrants are expected to maintain control of animal(s) at all times; riders not exhibiting control will be removed from the parade for their own and spectator safety. Entrants are not permitted to allow animal contact with parade spectators. Horses must be bagged or followed by "scoopers" during the parade. The staging area shall be left as clean as it is found it, or entrant may be removed from the parade and barred from future participation.

Unless there is an emergency, participants are not allowed to get on or off of floats or vehicles while the float or vehicle is in motion or during the parade.

Drivers of any vehicle must have a valid driver's license and vehicle liability insurance required by the State of Washington. All motorized vehicles in the parade must be operated by an individual at least eighteen (18) years of age. Each vehicle must have proof of vehicle liability insurance for float inspectors to see.

Participants should be aware that an emergency vehicle may need to exit the parade in the event of an emergency.

All vehicles should be thoroughly inspected for gas, water, oil, etc. prior to the start of the parade. Antique vehicles are defined as twenty (20) years or older and must be in good running condition.

This is a controlled, forward-motion parade. If entrant experiences problems during the parade, please exit the parade route immediately and locate a volunteer for assistance. The parade procession should not be blocked or delayed for any reason.

To reduce gaps, vehicles should be limited to the speed or pace of a slow walk (approximately 5 miles per hour) and remain within two car-lengths of the preceding entry. Please take into consideration that marching bands may move at a slower pace due to weather. Entrants must maintain steady movement of parade with twenty (20) to thirty (30) feet between each entry. At no time may any vehicle travel more than 5 mph.

To limit clean-up costs, each entrant is required to be equipped with plastic garbage bags to deposit trash and litter accumulated by the entrant's participants before, during and after the parade.

Companies or organizations that walk in the parade are encouraged to carry a banner displaying the name of the group or company. Individuals who carry banners must be capable of maintaining the pace with the parade.

All conduct shall comply with federal, state and local laws, statutes, ordinances, rules, regulations, and policies, and the Benton City Chamber of Commerce has the right to deny participation to any entrant who fails to comply.

### LINEUP INSTRUCTIONS

Non-parade vehicles are not allowed in the staging area.

Lineup areas may become congested with vehicles, pedestrians (including many young children) and all types of parade entries. Be aware of and yield to pedestrians. Pedestrians need to pay attention to moving vehicles throughout the lineup area.

Speed limit in all lineup areas is 5 mph.

Parade begins at Kiona-Benton Middle School bus parking lot (Grace Ave). Entrants must continue through the entire parade route. **DO NOT STOP AND RELEASE PARADE PARTICIPANTS** until you have exited the parade route and can safely pull over.

Winterfest Route begins at Kiona-Benton Middle School (Horses and livestock will begin by the tennis courts across from the Skate Park) and proceed through downtown Benton City. After the parade, **if you are leaving town**: Continue through the parade route, past the detour, towards the bridge. **if you are returning to the staging area**: turn right onto Babs Ave, follow that until Grace Ave, turn right onto Grace Ave. **To meet at City Park for the Community Christmas Tree Lighting**: Turn left on 7<sup>th</sup> Street, left on Dale Ave and right into City Park.

## **Benton City Winterfest:**

December 14th, 2024

Parade begins at 5:00 PM; check-in begins at 4:00 PM;

Must check in no later than 4:45pm.

**ALL DRIVER MEETING AT 4:50PM**

# Parade Entry Form

Email completed entry form to [info@bentoncitychamber.org](mailto:info@bentoncitychamber.org) or Fax (509) 588-4778, or drop form off at the Benton City Chamber of Commerce office at 513 9<sup>th</sup> Street, Benton City or mail form to PO BOX 401, Benton City, WA 99320 | Phone (509) 588-4984



Administrative Only Parade Officials

NAME OF ORGANIZATION OR BUSINESS

CONTACT PERSON & TITLE

MAILING ADDRESS

EMAIL

PHONE

DETAIL DESCRIPTION OF VEHICLE/FLOATS: **ENTRY MUST INCLUDE SIZE (WIDTH AND LENGTH)**

WIDTH OF VEHICLE		LENGTH OF VEHICLE	
WIDTH OF TRAILER		LENGTH OF TRAILER	
DESCRIPTION:			

Will any items be handed out?  Yes  No

**\*Note: Must have a walking participant to HAND OUT items. Throwing from the vehicles is prohibited.**

Please check type of entry:

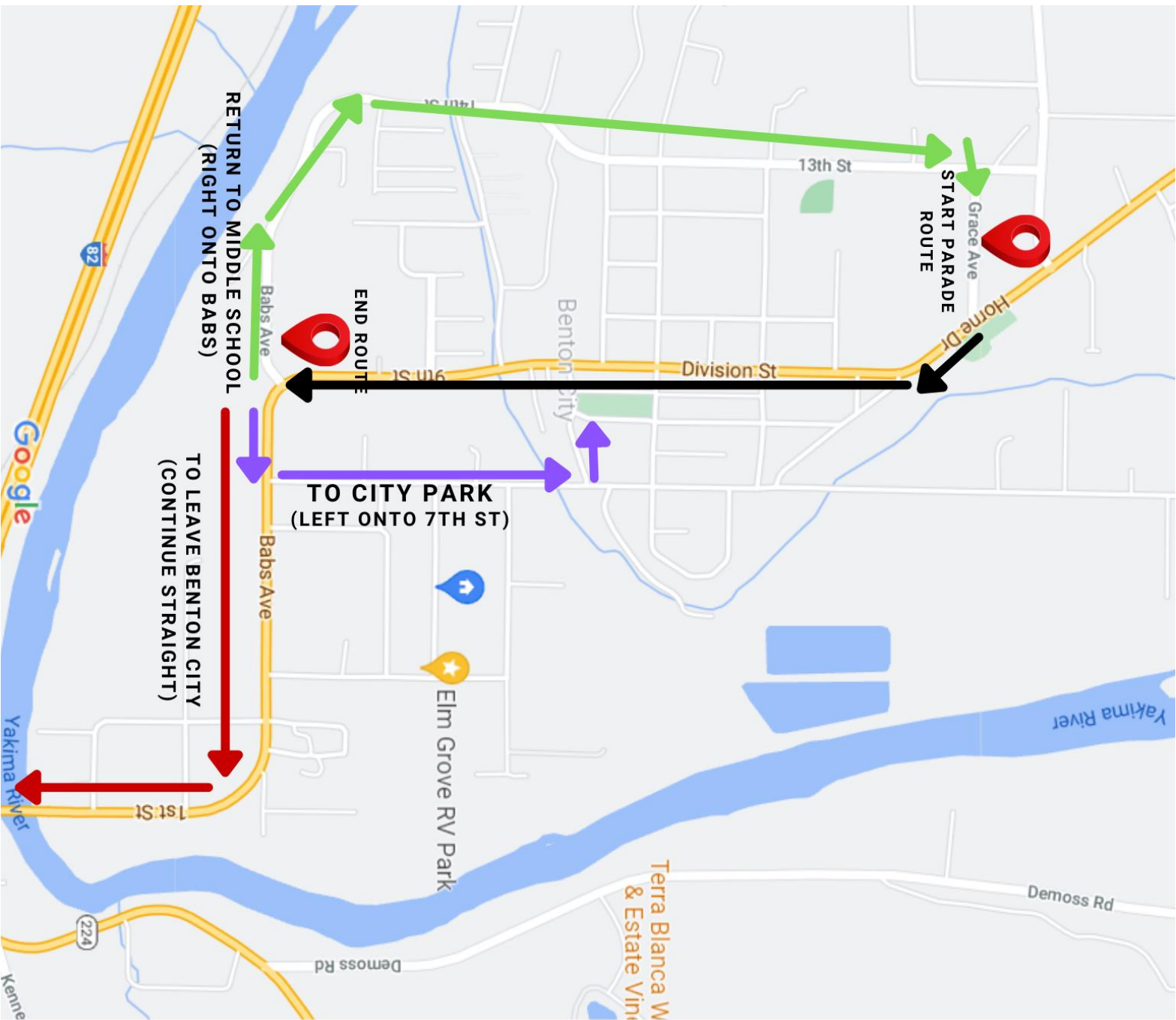
- Vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_
- Equestrian: Number of Horses \_\_\_\_\_
- Commercial: Number of Vehicles \_\_\_\_\_
- Float
- Other (please specify): \_\_\_\_\_
- Walking (Number of walkers: \_\_\_\_\_)

I do hereby release, discharge, and hold harmless the Benton City Chamber of Commerce, City of Benton City, Washington State Transportation Commission, Washington State Department of Transportation, Washington State Patrol and officers, agents and employees from all claims, demands and cause of actions from any type of damage, loss or injury, known or unknown, foreseen or unforeseen which may result from participation in the Benton City Lighted Parade that involves State Highways. The Benton City Chamber of Commerce, its agents or representatives reserve the right to refuse entrance or to expel any individual or entity from the Benton City Lighted Parade.

Print Name

Signature

Date



**START PARADE ROUTE: KIBE MIDDLE SCHOOL PARKING LOT, GRACE AVE  
DOWN 9TH STREET TO THE CORNER OF BABS AVE**

**RETURN TO MIDDLE SCHOOL:  
RIGHT ONTO BABS, FOLLOW TO GRACE. RIGHT ONTO GRACE.**

**TO CITY PARK  
(TREE LIGHTING EVENT):  
CONTINUE FORWARD. LEFT ONTO 7TH ST. LEFT ONTO DALE AVE.**

**TO LEAVE BENTON CITY:  
CONTINUE FORWARD UNTIL ROUND ABOUT.**