



## **Dear Food Vendor,**

Thank you for your interest in being a vendor at *Benton City Daze 2022*. Many exciting event traditions as well as new features are being incorporated, and this year's event will be bigger and better than ever! We look forward to your participation.

### **Food Vendor Guidelines and Information:**

**Date/Time:** The Food Vendor portion of this year's Benton City Daze will be held on Friday & Saturday September 9<sup>th</sup>-10<sup>th</sup>, 2022 next to City Park, adjacent to the Benton City Community Center at 510 8<sup>th</sup> Street.

**Event One (#1):** Friday will have a limit of 5-7 Vendors from the hours of 6pm-11:30pm for our Latino Community Street Dance in the Parking Lot right off main street, across from City Park on Dale Avenue where we will celebrate our shared diversity by way of dancing, various musical performances and more!

**Event Two (#2):** Saturday we will have a limit of 5-7 Vendors from the hours of 8am – 4pm for our Annual Benton City Daze Community Event where patrons will explore the many exciting, interactive and fun events throughout Main Street & City Park such as Little Miss Benton City, Kids Games, Sales Vendors, BBQ Contest, Beer Garden and much more!

**Event Three (#3):** Saturday night will have a limit of 5-7 Vendors from the hours of 6pm-11:30pm for our Benton City Uncorked Community Concert where patrons will be able to enjoy Live Music, Kids Games, Beer Garden and much more!

**Deadlines:** Applications, along with payment, must be received no later than Monday, August 15<sup>th</sup>. Application is no guarantee of acceptance. To make the event interesting and successful for everyone, like food items will be limited (but NOT Exclusive) and all items listed for sale must be included on the application. Applicants will be notified of their acceptance or denial within two (2) weeks prior to the event date.

**Fees/Booth Space:** An approximate 15 ft. x 15 ft. space will be provided to each food vendor for the permitted event (1-3, or all).

*Please make checks payable to Benton City Chamber of Commerce and mail with completed application to Benton City Chamber of Commerce, PO Box 401, Benton City, WA 99320 or bring to the BC COC Office at 513 9<sup>th</sup> Street, Benton City, WA 99320.*

**Cancellations/Refunds:** Cancellations must be made no later than Monday, September 5<sup>th</sup>, 2022. Cancellations after this date will be non-refundable.

**Setup/Teardown:** Setup will begin no earlier than 4pm on Friday September 9<sup>th</sup>, 2022 for the Latino Community Street Concert. Setup will begin no earlier than 7:00am on our main Benton City Daze event on Saturday September 10<sup>th</sup>, 2022. Setup will begin no earlier than 4pm on Saturday September 10<sup>th</sup>, 2022 for the Benton City Uncorked Community Concert. Tear down must be completed no later than Midnight (12am) on both respective event days. Event Organizer/Volunteers will be onhand to direct you to your assigned location.

**Health Permits/Food Licenses:** It is the sole responsibility of the food vendor wishing to participate in the Event to purchase, maintain and display an approved Health Permit and accompanying licensure with the Benton-Franklin County Health Department at **EACH EVENT**. Evidence of Food Handlers Card must be supplied upon arrival and prior to distribution to customers. Failure to comply or plan ahead accordingly will result in the forfeiture of being able to conduct business at said event, and application refunds will only be approved on an individual circumstance basis.

**Cleanup/Trash:** Vendors are responsible for leaving their space clean at the end of the event. Please pack out any trash or mess created or accumulated by your booth. The waste receptacles are for patron use. The City crew will be working hard to keep the park clean and trash cans emptied. Let's all do our part!

**Smoking/Alcohol Consumption:** As per Benton City Municipal Code 9.38.010 "Smoking Prohibited. Smoking in, upon, or within twenty-five (25) feet of the perimeter of all public parks, park shelters, playgrounds, skate parks, athletic fields and restrooms therein, is prohibited. (Ord. 947, November 2015)." No alcohol consumption will be allowed outside of designated "Beer & Wine Garden" areas during the course of the event.

**Conduct:** Food vendors will be responsible for the conduct of themselves and their guests. As this is a family/community event, and representative of Benton City, please keep all displays and conduct "family-friendly."

Thank you and we are looking forward to a fun and profitable event for you and your business!

**Vendor Coordinator:** David Phongsa

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**Personal Phone #:** (509) 205-4365