



# Benton City Chamber of Commerce

Providing community events that encourage the spirit of friendship, family and community.

**Benton City Daze 2022 Vendor Registration**  
**Saturday, September 10 • 10 AM - 4 PM**  
 City Park • 806 Dale Ave., Benton City, WA  
*Set-up begins at 7 AM*  
**Application Deadlines: August 27th, 2022. Returning Vendors Receive Priority List, (May close earlier if full).**

Name Business Name \_\_\_\_\_

Email Address (Please print. **This will be our primary form of communication**) \_\_\_\_\_ (\_\_\_\_\_) Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Sales & Social Media URLs): Website, Etsy, Facebook, etc. (This information may be used for promotional purposes) \_\_\_\_\_

Description of items being sold. (Please be specific and complete - **like items will be limited**) \_\_\_\_\_

Comments or Requests \_\_\_\_\_

**Booth spaces are 10' x 10'. Vendors must provide their own tables, chairs, canopies & weights.**  
**\*\* Electricity IS NOT available. \*\***

Benton City Chamber Member	\$35	Qty:	Total Due: \$
Non-Chamber Member	\$45	Qty:	Total Due: \$
Non-Profit Org. (Benton City Chamber	\$10	Qty:	Total Due: \$
Non-Profit Org. (Non-Chamber Member)	\$20	Qty:	Total Due: \$
<b>(Non-Profits MUST attach proof of 501(c) Status)</b>			Amount Enclosed: \$

Please make checks payable to Benton City Chamber of Commerce. **Mail to: BC Chamber/BC Daze, PO Box 401, Benton City, WA 99320** or drop off at the Chamber office at 513 9th Street, Benton City.

I, \_\_\_\_\_ wish to participate in the Benton City Chamber of Commerce  
 Name (Please Print)

Benton City Daze event. I have read, understand and agree to abide by the Vendor Guidelines. I understand that application is no guarantee of acceptance, that like products will be limited, and that returning vendors in good standing will receive preference. Confirmation of acceptance or denial for participation in this event will be emailed 2 weeks prior to the event date. Cancellations after August 31, 2022 are non-refundable, unless initiated by the Chamber for public health and/or safety reasons. I agree that any images taken at this event, whether still photo or video, may be used for promotional purposes by the Benton City Chamber of Commerce, or its agents, without compensation. I agree to indemnify and hold harmless the Benton City Chamber of Commerce; the City of Benton City and any other officers, employees, representatives, directors or agents thereof from any and all liability, claims, suits, damages, levies, costs, losses and fees, including legal fees incurred to defend rights under this agreement, arising out of or relating to my activities and participation with the Benton City Daze event.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Thank you for your interest in being a vendor at **Benton City Daze 2022!**

## **Vendor Guidelines and Information:**

**Date/Time:** The Vendor portion of this year's Benton City Daze will be held on **SATURDAY, SEPTEMBER 10, 2022** from **10 AM – 4 PM** in City Park, adjacent to the Community Center at 806 Dale Avenue in Benton City, WA.

**Deadlines:** Applications, along with payment, must be received **no later than September 1<sup>st</sup>, 2022**. To make the event interesting and successful for everyone, like items will be limited and all items for sale must be listed on the application. Applicants will be notified of their acceptance or denial two weeks prior to the event date.

**Fees/Booth Space:** A 10-foot by 10-foot space will be provided to each vendor for the pre-paid fee of \$35 per 10x10 space for Benton City Chamber of Commerce Members; **\$45 for Non-Chamber Members**; \$10 for Non-Profit Organization, BC Chamber Members; \$20 for Non-Profit, non-Chamber Members. (Non-Profits must provide proof of 501(c) status. Non-profit spaces are limited, and provided at the discretion of Event Organizer/Chamber of Commerce). **Electricity will not be available.** While the weather is normally mild, canopies for shade and shelter are highly recommended. **Appropriate weights are required** for canopies/umbrellas, and must not provide a tripping hazard for patrons/vendors. Stakes are prohibited. Vendors must provide their own canopy, weights, tables and chairs.

Please make checks payable to **Benton City Chamber of Commerce** and mail with completed application to: **Benton City Chamber of Commerce, PO Box 401, Benton City, WA 99320** or physically bring to the BCCoC Office at 513 9th Street, Benton City. Returned checks will incur a \$50.00 fee.

**Cancellations/Refunds:** Cancellations must be made no later than August 31st, 2022. Cancellations after this date will be non-refundable, unless initiated by the Chamber for public health and/or safety reasons.

**Setup/Teardown:** Setup will begin no earlier than 7:00 AM on the day of the event (Saturday, September 10, 2022), and teardown will begin at 4 PM, to be completed by 5 PM. **No early tear-downs without organizer approval.** Event Organizer/Volunteers will be on hand to direct you to your assigned location. Each vendor must be set up and ready for sales at 10 AM.

**Cleanup/Trash:** Vendors are responsible for leaving their space clean at the end of the event. Please pack out any trash or refuse created or accumulated by your booth. The waste receptacles are for patron use. The City crew will be working hard to keep the park clean and trash cans emptied. Let's do our part!

**Smoking/Alcohol Consumption:** As per Benton City Municipal Code 9.38.010 "Smoking Prohibited. Smoking in, upon, or within twenty-five (25) feet of the perimeter of all public parks, park shelters, playgrounds, skate parks, athletic fields and restrooms therein, is prohibited. (Ord. 947, November 2015)". No alcohol consumption will be allowed outside of designated "Beer Garden" areas during the course of the event. Vendors who violate this Code, or who allow their guests to violate this Code, will be asked to leave the event, and will not be invited to future Chamber events.

**Conduct:** Vendors will be responsible for the conduct of themselves and their guests. As this is a family/community event, and representative of Benton City, please keep all displays, language and conduct "family-friendly".

Thank you, and we are looking forward to a fun and profitable event!

Maria Garcia - Vendor Coordinator  
Email: hotpink6669@gmail.com  
Office: (409) 238-1787